

# 留学生

International Students



就读指南<sup>3</sup>

### 办理休学、复学、换专业等流程

- 休学：填写《留学生休学申请表》，注明休学原因、时间
- 复学：填写《留学生复学申请表》，该表于复学前一学期提交
- 换专业：填写《留学生转专业申请表》，写明转专业原因，CSC奖学金生转专业需提交大使馆同意函

### Suspension/Resumption of Studies, and Change of Department or Major

- **Suspension of Studies:** Fill in the Application Form of Suspension of Studies for Foreign Students, with notes of the reason and time.
- **Resumption of Studies:** Fill in the Application Form of Resumption of Studies for Foreign Students, which is to be submitted one semester before the resumption.
- **Change of Department or Major:** Fill in the Application Form to Change Department or Major for Foreign Students, with notes of the reason. CSC scholarship recipients should also submit the approval of the Embassy.

### 奖学金评定流程

- 新生（自费）：在报名时提交奖学金申请表，经过北京科技大学留学生奖学金评审委员会评审，7月初出评审结果
- CSC奖学金生：于每年5月进行年度评审，学生需填写《中国政府奖学金年度评审表》，经北京科技大学留学生奖学金评审委员会评定合格后，继续发放下一学年奖学金
- 老生（自费）：于每学年5月底前提交奖学金申请表，经过北京科技大学留学生奖学金评审委员会评审，7月初出评审结果

### Assessment for the Scholarship

- **Freshmen (self-financed):** Submit the application form when you enroll. The result will be given in July after the assessment by The Foreign Students' Scholarship Committee of USTB.
- **CSC Scholarship Students:** The annual assessment will be given in May every year. Fill in and submit the Form for Annual Review of Chinese Government Scholarship Status. Scholarship for the next year will be granted after the assessment by The Foreign Students' Scholarship Committee of USTB.
- **Seniors (self-financed):** Submit the application before the end of May for each academic year. The result will be given in July after the assessment by The Foreign Students' Scholarship Committee of USTB.

